



## Application Form for Post Boxes

**Name:** .....

**Address:** .....

..... **Postcode:** ..... **Telephone:** .....

**Email:** ..... **Fax:** .....

**Subscription - Please select which option you require:**

**Private Post Box:**

**Business Post Box:**

- Annual      £65.00 + 17.5% VAT = £76.38
- 6 Months:   £48.00 + 17.5% VAT = £56.40
- 3 Months:   £32.50 + 17.5% VAT = £38.19

- Annual      £84.00 + 17.5% VAT = £98.70
- 6 Months:   £57.00 + 17.5% VAT = £66.98
- 3 Months:   £42.00 + 17.5% VAT = £49.35

Please add a once only set-up charge of £15 + 17.5% VAT = £17.63

**Note:** You can have a Box Number or you can select a Box Name (a "Monomark"). Please refer to our letter and indicate your choice below:

1<sup>st</sup> Choice Box ..... Alternative .....

**Mail Handling:**

- Collection: 10p per item
- Re-direction: 14p per item plus applicable postage
- Re-enclosure: 14p per item plus envelope and applicable postage

Subscribers requiring their mail forwarded should add a deposit of £35.25 (U.K.) or £47 (overseas) to the subscription to put their account in credit (both are inclusive of VAT at 17.5%)/ This deposit has to be topped up on a regular basis depending upon your usage, therefore accounts are sent from time to time.

.....

**Remittance enclosed: Subscription      £ .....**

PLEASE TELL US HOW YOU HEARD ABOUT US

**Set-up Charge      £ 17.63**

**Postage Deposit \*      £ .....**

*\* If applicable*

INTERNET	<input type="checkbox"/>
YELL.COM	<input type="checkbox"/>
RECOMMENDED	<input type="checkbox"/>
OTHER (please specify)	
.....	

I have read and accept the terms and conditions overleaf

**Signature** ..... **Date** .....

For payment by Credit/Debit Card see over. Payment may also be made by Bankers Order: Please ask for details.

**Invoice Address (if different from above)**

**Name:** .....

**Address:** .....

.....  
.....

*/continued overleaf*

